# **Enrolment Handbook 2025**

VIRTUAL SCHOOL VICTORIA

Students in Schools





# 2025 Students in Schools Enrolment Handbook

#### Welcome to Virtual School Victoria

Virtual School Victoria (VSV) is Victoria's leading virtual school. Located in Thornbury, in 2024 we provided virtual and blended learning programs to 7000 students from Foundation to Year 12. More students study at VSV than any other government school in Victoria.

Our students come from diverse and unique backgrounds and are based in a wide variety of locations. We provide education to students who are unable to attend full-time mainstream schooling and to students who are unable to access the VCE study of their choice in their home school. Central to our mission of providing virtual learning is a commitment to engagement and inclusion, regardless of each student's background or circumstances.

As our name suggests, we teach the Victorian Curriculum using virtual and blended learning. We describe virtual learning as gaining knowledge or skills through study, experience, collaboration and teaching through information and communication technologies. VSV's learning programs are developed using best practice virtual learning strategies and user experience testing.

Our virtual learning environment, VSV Online, allows for flexible, engaging and self-paced learning. This is complemented with a mix of live online classes and face-to-face learning opportunities. Our face-to-face activities include seminars, workshops, pracs, excursions and camps.

The teachers at Virtual School Victoria are experts in their field as well as in virtual learning. They are dedicated to building the knowledge, confidence and resilience of every student. We take pride in helping our students prepare for university, higher learning or employment beyond their schooling. VSV works in partnership with your home school and they will provide a supervisor to support you with the subject/s you are taking with VSV and ensure that assessments are authenticated.

Whatever your reason for considering an enrolment with us, I encourage you to read the information in this handbook, as well as the subject information available on our website.

If you or your family would like to learn more about VSV and virtual learning, or have any other questions, our enrolment staff are here to help and provide confidential advice online.



Fiona Webster Executive Principal

Jana Webster



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# **About Us**

# For students currently enrolled at a mainstream school

#### What is VSV?

Virtual School Victoria (VSV) is the state's leading virtual school. We provide blended learning opportunities to Victorian F-12 students who are unable to complete a full range of subjects at a mainstream school. We foster a safe, engaging and inclusive learning environment by combining learning technologies with innovative and adaptive teaching practices. Our teachers are trained and experienced in best-practice online learning techniques, providing students with opportunities for regular interaction and individualised support. We are focused on challenging students to pursue excellence and achieve their individual learning goals.

VSV offers one of the largest ranges of subjects of any school in Victoria. We provide students with an opportunity to complete subjects that are either not offered at their school, or not available due to timetabling clashes or other issues. All of our subjects have been developed and are taught in accordance with the Victorian Curriculum and Assessment Authority (VCAA) requirements, with ample opportunities for extension and modification where necessary. In 2016, we launched Australia's first F-12 pedagogical model for online learning.

At the end of 2018, then Minister for Education, the Hon James Merlino M.P., announced the key role Virtual School Victoria would play in the department's state-wide initiative to provide every student access to every VCE subject – regardless of where they live or go to school. We are a system leader in online, virtual and blended learning, constantly evolving our practice based on the latest research. We are dedicated to do all that we can in order to build the confidence and resilience of every student.

Virtual School Victoria (VSV) and the Department of Education have a longstanding understanding that enrolments of more than seven students in one subject from the same school should **not** be accepted. Discretion can be applied on a case-by-case basis for rural/remote schools and in extraordinary/unforeseeable circumstances. Schools wishing to enrol more than seven students in one subject **must** contact the Enrolments Leader prior to submitting an enrolment application.

## What is virtual learning?

VSV defines virtual learning as gaining knowledge or skills through study, experience, collaboration and teaching through the medium of information and communication technologies. Studying a subject at VSV provides students with the flexibility and support to learn in a way that best meets their individual needs and circumstances. Students can work at their own pace to complete set learning activities without distraction. They also collaborate with peers in our secure online environment.

VSV students have access to a range of structured learning materials available online. Online classes and face-to-face seminars are held providing further opportunities to connect and collaborate with peers. Teachers are available to speak to students in person, over the phone or online.

Students studying at VSV need to set up their own timetable and commit time each week to studying and completing set weekly work submissions. Students can expect to be devoting the same amount of time to study in each VSV subject as they would in each of their mainstream school classes. It is extremely important that students use assigned study periods while at school to complete their VSV work.

#### What will students learn?

In Years F-10, VSV's learning programs are in line with the Victorian Curriculum. In Years 11-12, VSV follows the curriculum set by the VCAA in our wide range of VCE subjects. VSV has now begun to offer VM subjects. Learning programs are organised into manageable segments. Students are guided through the subjects they are studying, and are provided with tasks to complete, which are then assessed by VSV teachers and returned with feedback. Personalised learning plans are developed where appropriate so all students, regardless of their age or ability, can be engaged and challenged.

Course counselling is the responsibility of the home school in cases where the student is enrolled in a subject outside of their chronological year level. Appropriate assessment of their suitability to undertake that subject should take place prior to enrolment at VSV.



# **Eligibility Requirements**

#### 1. Enrolment at a Victorian school

Enrolment at VSV is subject to Department of Education guidelines and is only available to students enrolled at a Victorian Government or Non-Government School.

Students must be between the minimum age of 4 years and 9 months and under the age of 21 years as of 1 January 2025 to enrol at VSV. Students over the age of 17 may only enrol at VSV if an exception to the maximum age requirement applies or if an exemption from that requirement has been granted to them. Please see <a href="https://www2.education.vic.gov.au/pal/enrolment/guidance/school-age-requirements">www2.education.vic.gov.au/pal/enrolment/guidance/school-age-requirements</a> for further details. School-based students, should coordinate age exemptions with their school.

## 2. Principal's approval

The Principal of the student's home school must approve an application to study at VSV. For Non-Government Schools any unpaid/overdue fees will be the final responsibility of the home school to cover.

## 3. Nominated School Supervisor

It is a requirement for a member of staff at the student's home school to be nominated as their School Supervisor. The School Supervisor has a range of important responsibilities, outlined in detail on page 9.

## 4. Maximum subject enrolments

Year 7-10 school-based students can study a maximum of one subject with VSV each semester.

Year 11-12 school-based students can study a maximum of two VCE Units with VSV each semester.

#### Direct enrolment with VSV

If students wish to enrol in more than the maximum number of subjects outlined above, they will need to submit an application to enrol directly with VSV. Direct enrolment with VSV is only available to students who meet the eligibility guidelines for specific enrolment categories, all of which require documented evidence to be submitted alongside the enrolment application. For more information, see the Direct Enrolment section of VSV's website: www.vsv.vic.edu.au/enrolment/direct/.



# **2025 Enrolment Dates**

#### When can students start?

VSV operates on the same term dates as all other Victorian Government Schools.

The dates for 2025 are:

Term 1: 29 January to 4 April

Term 2: 22 April to 4 July

Term 3: 21 July to 19 September

Term 4: 6 October to 19 December

The school year has two semesters. For F-10 students, Semester 1 includes Term 1 and Term 2 and Semester 2 includes Term 3 and Term 4.

For 11-12 students, Semester 1 commences on Wednesday 29 January. Semester 2 commences on Monday 9 June, four weeks before the end of Term 2.

#### F-10 Enrolments

#### Semester 1 intake

Returning students: Returning students are those who have been enrolled at VSV in the previous year in Years F-10. Semester 1 enrolments are open from Monday 14 October 2024 (Week 2, Term 4) until Sunday 1 December 2024 (Week 9, Term 4). Late enrolments will not be accepted after Friday 2 February 2025 (Week 1, Term 1).

New students: New students are those who have not been enrolled at VSV in the previous year in Years F-10. Semester 1 enrolments are open from Monday 14 October 2024 (Week 2, Term 4) until Friday 2 February 2025 (Week 1, Term 1). Late enrolments will not be accepted.

Please note, any student intending to start the school year at VSV should submit their enrolment application by 1 December to enable them to commence at the start of Term 1.

#### **Year 7-10 Enrolments**

#### Semester 2 intake

Enrolments for Years 7-10 are open from Monday 28
April 2025 (Week 2, Term 2) until Friday 30 May 2025
(Week 4 Term 2). Late enrolments will not be accepted.

#### 11-12 Enrolments

For Year 11 students, enrolment applications are open for the following periods:

#### Semester 1 intake:

Returning students: Returning students are those who have been enrolled at VSV in the previous year in Years 11-12. Semester 1 enrolments are open from Monday 14 October 2024 (Week 2, Term 4) until Sunday 1 December 2024 (Week 9, Term 4). Late enrolments will not be accepted after Friday 2 February 2025 (Week 1, Term 1).

New students: New students are those who have not been enrolled at VSV in the previous year in Years 11-12. Semester 1 enrolments are open from Monday 14 October 2024 (Week 2, Term 4) until Friday 2 February 2025 (Week 1, Term 1). Late enrolments will not be accepted.

Please note, any student intending to start the school year at VSV should submit their enrolment application by 1 December to enable them to commence at the start of Term 1.

#### Semester 2 intake

Enrolments for Year 11 students are open from **Monday 28 April 2025** (Week 2, Term 2) until **Friday 16 May 2025** (Week 4 Term 2).

#### **Year 11-12 Mid-Semester Transfers**

VSV will consider an enrolment outside of the two enrolment periods based on 'exceptional circumstances', where a school is able to provide a strong justification or rationale as to why they did not enrol in the previous enrolment period and/or why they cannot wait until the upcoming enrolment period. Staffing is dependent on accurate enrolment information and it may not be possible to offer all subjects to students transferring mid-semester.

Please note for Year 11-12 enrolments, VSV teacher availability will also need to be considered, along with other key criteria to meet VCAA requirements.

Please email enrol@vsv.vic.edu.au to contact the VSV Enrolment Team for more information.

# Nominated School Supervisor Requirements

It is required that home schools will support their students undertaking study at VSV by assigning a member of staff to act as a School Supervisor. The Department of Education provide 0.1 FTE to the student's time fraction at their mainstream school, in recognition of the support provided to the student's VSV studies. For further information, please see 'Students also studying at Virtual School Victoria' www.education.vic.gov.au/Documents/school/principals/management/CountingStudentsguidelines.pdf

School Supervisors have five main responsibilities as outlined below:

## **Enabling access**

School Supervisors must ensure students have access to adequate means of communication with their VSV teachers during designated times at school. This will include access to a phone and email, and may include access to other technology such as webcams, microphones and video-conferencing equipment. Supervisors should ensure that students can access VSV Online (learning management system), and that they and their parents/carers know how to access and download student reports, which will be available online only. Supervisors are expected to support their students to attend their VSV online classes.

## **Distributing resources**

School Supervisors must ensure students are able to access their online learning materials. Any supplementary printed materials posted to the school must be promptly passed on to each student. Any completed assessments must be promptly sent back to VSV.

# **Administering assessments**

School Supervisors must administer assessment tasks in a fair and consistent manner in accordance with the assessment rules set out by the VSV teacher. The supervisor is required to keep an electronic copy of all completed assessments. Supervisors must also liaise with their school's Exam Coordinator to confirm the time, location and any special conditions under which exams are to be held. Supervisors need to ensure students are aware of the details and requirements of their exams.

# Liaising with VSV teachers

School Supervisors must liaise with VSV teachers and keep them up to date regarding any situations that might impact upon a student's ability to engage with their studies. If a student has been absent from their home school for an extended period of time, if their contact details (or that of the school) have changed, or if special provision arrangements are required for assessment tasks, the supervisor has to inform the Schools Liaison Coordinator at VSV. School Supervisors should regularly check VSV Connect to keep up to date on their students' progress.

# **Encouragement and support**

School Supervisors should encourage and support students to complete and submit their completed work to VSV regularly, according to their prescribed submission timetable. VSV study time needs to be integrated within their weekly school timetable. Supervisors should support students to make regular personal contact with their VSV teacher, and connect them with available local sources of assistance where possible.

# **Technology Requirements**

All students enrolling at VSV require regular and reliable access to a computer/laptop and the internet. Students will need to log in to VSV Online (the school's learning management system) to communicate and submit work online regularly. They are expected to participate in multiple areas of the online courses, including online classes, forums and interactive activities. All student reports are only available online.

To have the best experience at Virtual School Victoria, students should have a device that is able to join live classes with a camera and a microphone. It is also recommended that students have a device with a physical keyboard to easily take notes and respond to communication.

Most desktops or laptops are compatible with VSV Online and our online classrooms.

Please note that a smartphone, tablet or Chromebook is not sufficient to meet the needs of the study. For a full list of minimum technical specifications, please see www.vsv.vic.edu.au/enrolment/technical-requirements-specifications/

Students will need access to YouTube. YouTube videos form an essential part of the learning materials for many subjects. Access will need to be arranged at the home school and may require adjustment of internet permissions. For further information about the technological requirements for individual subjects, please see www.vsv.vic.edu.au/subjects

#### **VSV Connect**

VSV Connect is a special area on our website where parents, carers and School Supervisors can view information about a student's progress at VSV. Once you have registered and logged in, you will be able to find details about:

- subjects the student is completing
- information about the work the student has submitted and the feedback they received
- teachers' contact details
- individual student reports
- helpful resources for parents and carers.

To access VSV Connect, parents, carers and School Supervisors need to provide a valid email address in the 'Primary Carer Information' and 'Home School Supervisor Information' sections of the enrolment application form.

# Will textbooks/resources need to be purchased?

Some of our subjects recommend either digital or physical textbooks and/or other resources to be purchased. Our Resource List for 2025 is available at www.vsv.vic.edu.au/enrolment/book-resource-lists/

Our recommended textbook supplier is: Campion Education 48 Latitude Boulevard, Thomastown Vic 3074

Phone: 1300 433 982 Website: www.campion.com.au

Campion delivers throughout Victoria and has provision for interstate and overseas delivery. It is important that textbooks are ordered as soon as possible upon enrolment. Textbooks can be ordered online at: https://order.campion.com.au/validate

Please sign in or register a new account, and enter the Resource List code JRM2



# **Exam Information**

# For Units 3 and 4 Studies Only

# The student's home school is responsible for all VCAA examination arrangements, including subjects taught by VSV.

The VCAA end-of-year examinations are subject-specific exams for students studying Unit 3 and 4 subjects.

All students studying a Unit 3 and 4 subject are expected to sit the VCAA General Achievement Test (GAT).

Students studying the Extended Investigation VCE subject are excepted to sit the VCAA Extended Investigation Critical Thinking Test. Please note the requirements stated on the subject information page.

Students studying any VCE subject that has an oral or performance component are expected to sit the VCAA Oral Presentation or Performance Examination, which must be completed in Victoria.

Home schools are responsible for applying directly to the VCAA for any Special Exam Arrangements. School Supervisors should inform VSV of any approved arrangements that are in place.

Refer to the VCAA website for 2025 exam dates www.vcaa.vic.edu.au

## **VCE Assessment Information**

It is the home school's responsibility to register students for VCE assessment. Schools are responsible for ensuring that their VASS administrators accurately record those Units studied at VSV.

The VSV assessing school number is 01114. Schools that are not registered as VCE providers with the Victorian Curriculum and Assessment Authority (VCAA) will need to negotiate with a VCE provider school willing to accept the students as their 'home school students'.

VSV will not accept school-based students as VSV 'home school students' for VASS purposes.

## Non-scored VCE

Students can complete their VCE without receiving an ATAR. They are required to demonstrate an understanding of each outcome and unit for satisfactory completion, however no achievement score is reported. Students will receive a satisfactory (S) or a non-satisfactory (N) for a unit. The minimum requirements of the VCE still apply. Students who are enrolled in a non-scored VCE will need to have their School Supervisor confirm this in writing to the VSV Schools Liaison Coordinator. Students can choose this program for a range of reasons, but it is important to consider the implications this may have on your pathway options.

# How to apply

Complete the online enrolment application form which you can access on our website: www.vsv.vic. edu.au/enrolment/students-in-other-schools/

#### How to contact VSV

#### **Post**

Enrolment Team Virtual School Victoria 315 Clarendon Street, Thornbury, VIC 3071

#### **Phone**

**Reception:** (03) 9965 0000 **Enrolments:** (03) 9965 0005

#### Fax

(03) 9416 8487

#### **Email**

enrol@vsv.vic.edu.au

# Payments - Finance

# Information for Government Schools

## **Funding arrangements for Government Schools**

#### 7-10 Students

Students from Year 7 to Year 10 are considered full-time at their home school if they are undertaking a full school workload (6 or more subjects), and studying no more than one subject at VSV.

#### 11-12 Students

Students undertaking Year 11-12 subjects at VSV should be counted by their home school as part-time students. Schools should use the table below to determine and claim the appropriate Full-Time Equivalent (FTE) time fraction for students undertaking combinations of Units studied at the home school and VSV.

VCE Units undertaken at VSV	1			2							
VCE Units undertaken at home school	6	5	4	3	2	1	5	4	3	2	1
Time fraction FTE for home school	1	0.9	0.9	0.8	0.6	0.3	0.8	0.8	0.7	0.6	0.3

Source: Department of Education: 'Guidelines for Counting Students for School Census'

The Department of Education provide 0.1 FTE to the student's time fraction at their mainstream school, in recognition of the support provided to the student's VSV studies. For further information please see: www.education.vic.gov.au/Documents/school/principals/management/CountingStudentsguidelines.pdf

#### **Upfront costs for Government Schools**

There are no enrolment costs at Virtual School Victoria for Government School students.

#### **International Students**

The Department of Education will allocate the appropriate funding to Virtual School Victoria, from the enrolment.

# Information for Non-Government Schools

# **Funding arrangements for Non-Government Schools**

Any state or federal government funding received by Non-Government Schools is not affected if a student enrols in subjects at VSV.

#### **Upfront costs for Non-Government Schools**

The total upfront costs for Non-Government Schools enrolling students in VSV is \$850 per subject (\$425 per unit) with a maximum of two subjects (4 units) per student.

#### **International Students**

The total upfront cost for Non-Government Schools for international students to enrol at VSV is \$1435 per subject (\$717.50 per Unit).

## Who should pay?

An invoice will be sent directly to the home school and payment must be made to VSV once the course has commenced. **VSV will NOT invoice a third party** i.e. parents/guardians/carers as it is the responsibility of the home school's principal requesting the enrolment to remit the correct fees.

It is the responsibility of the home school to inform parents/guardians/carers as to whether they expect them to contribute in full or in part to the cost of enrolment with VSV.

Enrolments from schools will not be accepted by VSV if there is any outstanding money from the previous year.

Following is a link to the Department of Education Parent Payments Policy:

https://www2.education.vic.gov.au/pal/parent-payment/guidance

## Payment of fees

Payment can be made online at pay.vsv.vic.edu.au

# **Refund Policy**

Applications for refunds will be accepted if they are received in writing at least 7 days prior to the date of the course commencement. A standard handling fee of \$30.00 will apply. **No refunds will apply after the end of the first week of term.** 

VSV cannot accept responsibility for changes in personal circumstances after instruction has commenced.

## What will happen once an application is submitted?

#### Step 1 - Reviewing and confirming your enrolment

Once an enrolment application has been submitted, it will be reviewed by our Enrolment Officers in order to ensure that the application form has been completed in full, and that both the Student Enrolment Agreement and School Principal Endorsement have been included. We will also ensure we have the staffing capacity to offer the subjects selected.

#### Step 2 - Providing online access

Once the student's details are entered onto our system, it takes another 48 hours for an enrolment confirmation to be emailed. This will be sent out to all email addresses indicated on the application. This will include the student's login details to access VSV Online.

# Learning in a Virtual World

# Digital Learning at Virtual School Victoria

VSV uses online services to support a high quality and innovative online learning environment. Learning in a Virtual World: Digital Learning at Virtual School Victoria is our plain language policy statement about student participation, privacy compliance, and copyright components of digital and online learning at our school. The policy statement can be accessed at: www.vsv.vic.edu.au/our-school/virtual-school-victoria-policies/

## Online Acceptable Use Agreement

This agreement applies to all students undertaking study at VSV. Please note that Virtual School Victoria may monitor and keep records of your activity on our platforms.

When engaging in school work, either at Virtual School Victoria or at home, I agree to be a safe, responsible and ethical user at all times by:

- respecting others and communicating with them in a supportive manner; never participating in online bullying (e.g. harmful, inappropriate or hurtful online behaviours)
- protecting my privacy; not giving out personal details, including my full name, telephone number, address, passwords and images
- protecting the privacy of others; never posting or forwarding personal details, images or recordings without consent
- contacting a teacher or a trusted adult if I personally feel uncomfortable or unsafe online
- contacting a teacher or a trusted adult if I see others participating in unsafe, inappropriate or hurtful online behaviours
- contacting a teacher or a trusted adult if someone writes something I don't like, makes me and/or my friends feel uncomfortable or requests information from me I know is private
- carefully considering the content that I upload or post online, knowing that this is a personal reflection of who I am and what people may think of me
- investigating the terms and conditions of use of the websites I sign up to as part of the learning program (e.g. age restrictions, parental consent requirements) and if my understanding is unclear, seeking further explanation from a trusted adult
- confirming that I meet the stated terms and conditions and completing the required registration processes

- respecting copyright and intellectual property laws and requesting permission to use images, text, audio and video and citing references where necessary
- using social networking sites for education purposes as directed by the school
- not downloading unauthorised programs, including games, while using the school's ICT equipment
- not interfering with network systems and security, the data of another user or attempting to log into the network with a user name or password of another student, parent/carer or school staff member
- not revealing my password to anyone including teachers or administrators at the school
- not deliberately entering or remaining in any site that has obscene language or offensive content.

In addition, when I use my personal mobile devices (including my phone), while engaging with my school work, I agree to be a safe, responsible and ethical user at all times by:

- respecting the privacy of others; only taking photos or recording sound or video when others are aware and formal consent has been provided as part of an approved learning program
- respecting others and communicating with them in a supportive manner, including outside school hours and in social contexts by not making harassing phone calls/text messages or forwarding on messages
- obtaining appropriate (written) consent from individuals who appear in images or sound and video recordings before forwarding them to other people or posting/uploading them to online spaces
- ensuring that all schoolwork submitted for assessment is my own, and that any use of services that provide additional support, such as Al resources, are acknowledged at the point of submission.

# Privacy information for parents and carers

During the ordinary course of your child's attendance at Virtual School Victoria, school staff will collect your child's personal and health information when necessary, to educate your child and/or to support your child's social and emotional wellbeing or health. Such information will also be collected when required to fulfil a legal obligation, including duty of care, anti-discrimination law and occupational health and safety law. If that information is not collected, the school may be unable to provide optimal education or support to your child or fulfil those legal obligations.

For example, health information may be collected through the school's social worker, psychologist or Student Wellbeing & Inclusion Coordinators. If your child is referred to a specific health service at school, such as a Student Wellbeing & Inclusion Coordinator, or Department of Education Health, Wellbeing or Inclusion workforce member, the required consent will be obtained.

Our school may use online tools, such as apps and other software, to collect and manage information about your child. When our school uses these online tools, we take steps to ensure that your child's information is secure. These online tools enable our school to efficiently and effectively manage important information about your child and also to communicate with you. If you have any concerns about the use of these online tools, please contact us.

School staff will only share your child's personal or health information with other staff who need to know, enabling the school to educate or support your child, or fulfil a legal obligation.

When our students transfer to another Victorian Government School, personal and health information about that student will be transferred to that next school. Transferring this information is in the best interests of our students and assists that next school to provide optimal education and support to students.

In some limited circumstances, information may be disclosed outside of the school (and outside of the Department of Education). The school will seek your consent for such disclosures unless the disclosure is allowed or mandated by law.

Our school values the privacy of every person. When collecting and managing personal and health information, all school staff must comply with Victorian privacy law. For more information about privacy, including about how to access personal and health information held by the school about you or your child, see the Department of Education's information privacy policy at:

#### www.education.vic.gov.au/Pages/privacypolicy.aspx

The term, 'staff' refers to principals, teachers, Learning Advisors, Student Wellbeing & Inclusion Coordinators, social workers and any other allied health practitioners, as well as all other staff at our school. This includes employees, agents and service providers (contractors) of the Department, whether paid or unpaid.

#### Who to contact

If there are questions or concerns about the enrolment process, please contact the VSV Enrolment Team. For subject selection advice, contact the relevant Student Coordinator.

Phone: (03) 9965 0005 Free call: 1800 133 511 Fax Number: (03) 9416 8487 Email: enrol@vsv.vic.edu.au

# **Subjects Offered Years 7-10**

#### **Year 7 Subjects**

Subject	Semester offered
English	Both semesters
Mathematics	Both semesters
Science	Both semesters
Health and Physical Education	Both semesters
History	Semester 1
Civics and Citizenship	Semester 2
Drama	Semester 1
Art	Semester 2
Digital Technology	Semester 1
Design Technology (Food)	Semester 2

#### **Year 8 Subjects**

Subject	Semester offered
English	Both semesters
Mathematics	Both semesters
Science	Both semesters
Health and Physical Education	Both semesters
Geography	Semester 1
<b>Economics and Business</b>	Semester 2
Art	Semester 1
Drama	Semester 2
Design Technology (Materials)	Semester 1
Digital Technology	Semester 2

#### **Year 9 Subjects**

Subject	Semester offered
English	Both semesters
Mathematics	Both semesters
Science	Both semesters
Health and Physical Education	Both semesters
Civics and Citizenship	Semester 1
Geography	Semester 2
Media* <sup>2</sup>	Both semesters
Dance*	Semester 1
Music*	Semester 1
Digital Technology*	Semester 2
Design Technology (Food)*2	Both semesters

<sup>\*</sup>These subjects can only be completed once over Years 9 and 10.

#### **Year 10 Subjects**

Subject	Semester offered
English	Both semesters
Mathematics	Both semesters
Maths for Living <sup>1</sup>	Both semesters
Science	Both semesters
Health and Physical Education	Both semesters
Skills for Life	Both semesters
<b>Economics and Business</b>	Semester 1
History	Semester 2
Psychology <sup>2</sup>	Both semesters
Philosophy	Semester 1
Research	Semester 2
Media* <sup>2</sup>	Both semesters
Dance*	Semester 2
Music*	Semester 2
Digital Technology*	Semester 1
Design Technology (Food)*2	Both semesters

<sup>&</sup>lt;sup>1</sup>Maths for Living is an alternative Year 10 course that is designed for students who do not intend to do more advanced mathematics in VCE.

<sup>&</sup>lt;sup>2</sup> You cannot complete these subjects in both Semester 1 and Semester 2.

# 2025 VCE Subjects Offered

Before selecting your subjects, make sure you read through the Subject Information pages at www.vsv.vic.edu.au/subjects

**Time commitment:** Most Victorian Certificate of Education (VCE) and VCE Vocational Major (VCE VM) studies require students to undertake at least four and five hours of classes per week per study. This may be scheduled as one session or spread over two or more sessions per week.

To support your learning in class, you will be expected to spend an equivalent amount of time on study outside of class. Students should speak to the relevant Student Coordinator at their home school if they have further questions.

Subject	Offered
Accounting*	Units 1-4
Agricultural & Horticultural Studies <sup>5</sup>	Units 1-4
Algorithmics <sup>1</sup>	Units 3-4
Applied Computing	Units 1-2
Applied Computing: Data Analytics	Units 3-4
Applied Computing: Software Development	Units 3-4
Art: Creative Practice <sup>2</sup>	Units 1-4
Art: Making and Exhibiting <sup>2</sup>	Units 1-4
Biology	Units 1-4
Bridging English as an Additional Language	Units 1-2
<b>Business Management</b>	Units 1-4
Chemistry*^	Units 1-4
Classical Studies	Units 1-4
Dance <sup>2</sup>	Units 1-4
Drama <sup>2,6,5</sup>	Units 1-4
Economics	Units 1-4
English	Units 1-4
English as an Additional Language <sup>2</sup>	Units 1-4
English Language	Units 1-4
Environmental Science	Units 1-4
Extended Investigation	Units 3-4
Food Studies	Units 1-4
Foundation English <sup>4</sup>	Units 1-2
Foundation Mathematics	Units 1-4
General Mathematics*	Units 1-4
Geography <sup>6</sup>	Units 1-4
Health and Human Development	Units 1-4
History: Ancient	Units 1-4
History: Australian History	Units 3-4
History: Global Empires	Units 1-2
History: Modern	Units 1-2
<b>History: Revolutions</b>	Units 3-4
Industry and Enterprise	Units 1-4
Legal Studies	Units 1-4
Literature	Units 1-4
Mathematical Methods*	Units 1-4

Subject	Offered
Media*2	Units 1-4
Music	Units 1-2
Music Inquiry	Units 3-4
Music Contemporary Performance	Units 3-4
Music Repertoire Performance	Units 3-4
Music Composition	Units 3-4
Outdoor & Environmental Studies <sup>5</sup>	Units 1-4
Personal Development Skills <sup>3</sup>	Units 1-4
Philosophy	Units 1-4
Physical Education	Units 1-4
Physics	Units 1-4
Politics	Units 1-4
Product Design and Technologies	Units 1-4
Psychology	Units 1-4
Religion and Society	Units 1-4
Sociology	Units 1-4
Specialist Mathematics*	Units 1-4
Systems Engineering <sup>2</sup>	Units 1-4
Theatre Studies <sup>2,6,5</sup>	Units 1-4
Visual Communication Design	Units 1-4
Work Related Skills <sup>3</sup>	Units 1-4
VCE VM Literacy <sup>3</sup>	Units 3-4
VCE VM Numeracy <sup>3</sup>	Units 3-4

- #VSV recommends you satisfactorily complete Unit 1 before attempting Unit 2 of this subject.
- ^VSV recommends you satisfactorily complete Units 1 & 2 before attempting Units 3 & 4 of this subject.
- <sup>1</sup>Satisfactory completion of Mathematical Methods Units 1 & 2 is recommended before attempting this subject.
- <sup>2</sup> Pre-enrolment Subject Forms required.
- <sup>3</sup>This subject can be selected as a part of a VCE VM program but should not be selected for any student choosing a VCE (non-VM) pathway.
- <sup>4</sup>It is recommended that a pathways discussion is held with the Student Coordinator prior to choosing these subjects.
- <sup>5</sup>This subject has capped student numbers.
- <sup>6</sup>This subject requires the student to attend an excursion/incursion. See Subject Information page at www.vsv.vic.edu.au/subjects prior to enrolling.
- 7 WRS and PDS are non-scored. Completing these subjects will not contribute to an ATAR.
- \* Complete a declaration for Units 3 & 4. See Subject Information page at www.vsv.vic.edu.au/subjects to access the form.

# Policy Review, Approval and Communication



Virtual School Victoria's enrolment policy, eligibility criteria and enrolment timelines (including closing dates) are determined by the Department of Education.

The Students in Schools Enrolment Handbook is revised annually, approved by the VSV Principal and published to the school community

at the beginning of Term 4, to coincide with the opening of enrolments for the following school year.

Virtual School Victoria's enrolment policy, eligibility criteria and enrolment timelines are communicated to the school community in the following ways:

- Supervisors and Principals are directly emailed instructions of where to find enrolment information and how to enrol students.
- The Students in Schools Enrolment Handbook is made available publicly on our school website at www.vsv.vic.edu.au/enrolment/students-in-other-schools/
- Links to Enrolment Information are included in various enrolment promotional articles in the school newsletter and on social media.
- The Students in Schools Enrolment Handbook is made available in hard copy from school administration upon request by contacting our Enrolments Department.





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